

February 20, 2015

Dear Parents,

Please be advised, as of **February 25, 2015**, Grady High Schools will begin implementing a Tardy Lockout Program. We believe tardiness has a direct correlation to poor student performance and is detrimental to the learning environment. It is imperative that students are in class on time. Tardy lockouts will be conducted randomly on a daily basis. Teachers are to close their classroom doors after the tardy bell rings. Students should not be allowed in the classroom without a tardy pass during a sweep. Students who are caught during a tardy sweep will receive **Wednesday Detention after school from 3:45-4:45pm**. Once students receive documentation from the Lockout Stations, they will be permitted to attend class. Students who continuously violate the Lockout policy will receive progressive consequences such as ISS or OSS. For all other tardies, students' privileges to attend school activities may be suspended depending on the number of tardies accumulated. Student athletes may be subject to suspension from participation in practices and games. Athletes who continue to defy the tardy/attendance policies may be removed from the team. Other student privileges may be withheld include but are not limited to: **Field Trips, Homecoming dance, Plays, Concerts, Prom, Graduation Participation and All after school competitions**.

Consistent student attendance and participation is directly linked to high academic achievement. The establishment of good work habits, attendance habits and citizenship promotes effective development for each student. The goal of Grady High School Student Attendance Program is to implement a high quality, efficient system that reinforces excellent attendance ultimately increasing graduation and college acceptance rate.

Parents/Guardians, to ensure students are in class on time, your attention to this matter is greatly appreciated.

Thanks,

Grady's Administration Team

